

## **Burn Permit Application Form**

Applicant Information		
Organization		Date:
Responsible Party:		
Address:		
Home Phone:	Cell Phone:	Email:
	Burn Permit Inforr	*optional
This permit is an application for a controlled burn pursuant to Polk City Ordinance 105.05 and the approved Policy for Open Burning. Upon receipt of a completed application, the Fire Chief is authorized to permit or deny a permit for open burning. It does not constitute a burning permit until signed by the Fire Chief and returned. Authorization to permit an open fire will not be granted when such conditions arise that would deem such fires to be a safety hazard. The Fire Chief shall have the authority to suspend this permit at any time.  Burn Permit Type:  Bonfire (must be for legitimate sponsorship of civic, fraternal, religious, education, or similar organization)  Prairie/ Overgrowth Maintenance  Flag Retirement Ceremony  Tree, Tree Trimmings, & Tree Grubbing  Landscape Waste  Storm Debris Cleanup  Other (Please Specify)  Reason for Burn (Be Specific)		
Burn Site Information		
Pursuant to Polk City Ordinance 105.05, all permits for an open fire shall be filed with the Fire Chief two weeks prior to the planned date of the burn.		
Burn Site Address:		
Date of Burn:	Start Time	e: End Time:
Alternate Date:	Start Time	e: End Time:
Description of fire control provided during burn:		
**For Official Use Only**		
I have reviewed this application and $\square$ <b>approve</b> or $\square$ <b>deny</b> permit subject to the following conditions in addition to those set forth above.		

Signed: \_\_\_\_\_\_ Fire Chief, Polk City Fire Department